



SEND FULLY EXECUTED ORIGINAL TO:

SHASTA CO. CLERK OF THE BOARD
1450 Court Street, Suite 308B
Redding, CA 96001

CalSAWS

GAGR Exstream County Purchase

Shasta County

SH – 2025-04

GAGR ExStream Development

June 6, 2025

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
11/08/2024	0.1	Created Document	David J Briceno
11/25/2024	1.0	Delivered for review and approval	David J Briceno
02/24/2025	1.1	Expected approval date changed to 4/30/2025	David J Briceno
06/06/2025	1.2	Expected approval date changed to 9/30/2025.	David J Briceno

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REQUESTED SERVICES**1. OVERVIEW**

Per the current CalSAWS Infrastructure Agreement between CalSAWS Consortium and Gainwell, LLC signed October 01, 2024:

Pursuant to section 8.7, Consortium shall also have the right to order and purchase Work that is in connection with the CalSAWS System and which will be used by Consortium Members, by executing and delivering an order form that is agreed to in writing by Contractor and Consortium and executed by the applicable Consortium Member. In the event of a conflict or inconsistency between the terms and conditions of an order and this Agreement, the terms and conditions of this Agreement shall control to the extent of the conflict or inconsistency.

The request for Gainwell to develop and transform existing Shasta Forms and Notices of Action (NOA) for initial implementation into CalSAWS at the time of Go-Live. Forms and NOAs will be provided in English.

2. SCOPE OF WORK: REQUIREMENTS AND DESIGN

This project will contain requirements gathering, design documentation, development and deployment of the Notices listed below.

The four common NOAs (Approval, Change, Denial, Discontinuance) will be included as part of the base implementation.

1. DSS 5101 Disability Assessment Review (DAR) (EN)

- a. Template Overview: This form is used to capture a physician's statement for exemption from employment and training programs.
- b. Document Type (NOA/Form): Form
- c. Languages: English
- d. Template Number of pages: 4
- e. Number of System Triggered Reason Codes: 0
- f. Number of Manual Triggered Reason Codes: 1
- g. New Exstream Automated variable count: 0
- h. New Exstream Manual variable count: 3
- i. Based on County Template:
DSS_5101_GA_Physician_Statement_Incapacity_07-2024.pdf

2. DSS 5068 GA Income Report (EN)

- a. Template Overview: This form is for the client to provide income reporting.
- b. Document Type (NOA/Form): Form
- c. Languages: English

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- d. Template Number of pages: 2
- e. Number of System Triggered Reason Codes: 1
- f. Number of Manual Triggered Reason Codes: 0
- g. New Exstream Automated variable count: 0
- h. New Exstream Manual variable count: 0
- i. Based on County Template: dss_5068_ga_income_report.pdf

3. DSS 5086 GA CFET Info Flyer (EN)

- a. Template Overview: This form is to provide the client with the requirements for the CalFresh Employment and Training (CFET) program.
- b. Document Type (NOA/Form): Form
- c. Languages: English
- d. Template Number of pages: 1
- e. Number of System Triggered Reason Codes: 0
- f. Number of Manual Triggered Reason Codes: 1
- g. New Exstream Automated variable count: 0
- h. New Exstream Manual variable count: 0
- i. Based on County Template: DSS 5086 General Assistance CFET Information Flyer.pdf

4. DSS 6083 GA Lien (EN)

- a. Template Overview: This form is an agreement by the client to reimburse the county for aid granted and consent to a lien on any funds and property possessed by the client.
- b. Document Type (NOA/Form): Form
- c. Languages: English
- d. Template Number of pages: 1
- e. Number of System Triggered Reason Codes: 0
- f. Number of Manual Triggered Reason Codes: 1
- g. New Exstream Automated variable count: 2
- h. New Exstream Manual variable count: 1
- i. Based on County Template: DSS 6083 General Assistance Lien.pdf

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3. SCOPE OF WORK: FORM DEVELOPMENT

3.1. EXSTREAM DEVELOPMENT

1. Create (4) Exstream templates for Shasta documents.
 - a. English Templates: 4
2. Conduct Client Correspondence (CC) Maintenance for each Exstream template via the GA/GR CC Administration Pages. This involves defining each document template and associating the following to each template:
 - a. Reason Codes (Automated and Manual)
 - b. Variables (Automated and Manual)
 - c. Language layers for each Reason Code
3. Configure Exstream Configuration files (.csv files) for each Reason Code and Master IDs combination for each new document.
4. Implementation Plan (IP) updates to push CC Maintenance updates to non-production and production environments. This is required for each English document template.

3.2. JAVA DEVELOPMENT

1. Update java code to determine values and populate new variables.
2. Conduct CC Maintenance on new variables and functions.
3. Unit test new Shasta CC documents to validate the data is populating in variables appropriately.

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4. ASSUMPTIONS

1. General Assumptions:

- a. The charges in Section 5 below, "Total Estimated Charges" are estimates and are subject to change. The estimates include taxes as appropriate.
- b. The Total Charges below reflect the scope of work outlined within this County Purchase. Any changes in scope must be mutually agreed upon by the parties involved and may result in additional charges. The additional charges will be executed as a revision/amendment to this County Purchase.
- c. The scope of work defined within this County Purchase will be executed under System Change Requests (SCRs). SCRs will be reviewed and approved by the CalSAWS Change Control Board.
- d. SCRs will move through the System Development Lifecycle (SDLC) and will follow the CalSAWS release management process as documented in the CalSAWS Modifications and Enhancements (M&E) Services Plan. SCRs will be signed and approved by the County's CalSAWS Regional Manager(s) in a timely manner to meet documented target release dates.
- e. Implementation may require County business process transformation efforts. This County Purchase does not include services for Gainwell Technologies to assist with the business process transformation effort.
- f. The county purchase contains approximate values of variables and reason codes understood by the project at the time of review with the county. These values may change during development and will be discussed with the county during design. Value changes may result in a scope change as described in Item b.
- g. Invoicing will occur through the consortium through standard procedures as time and materials not to exceed the total cost of this county purchase.

To begin this project, the County must:

Approve this County Purchase, and

Provide the corresponding approved Advance Planning Document (APD) from the Office of Systems Integration (OSI) that supports this purchase to proceed with this County Purchase by September 30, 2025.

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Otherwise, the estimates provided in this County Purchase will not be valid and a new County Purchase will be required.

Services are assumed to begin when the following are completed:

County approves this County Purchase

Consortium approves this County Purchase

Project timelines will be collaboratively developed to meet the following:

CalSAWS release planning schedule

County target implementation month

5. TOTAL ESTIMATED CHARGES

Total estimated charges are shown below. These are estimates based on information available as of the date of submission of this County Purchase document.

The total amount of this county purchase for is **\$50,149**, which can be found in the table below.

Phase	Hours	Activities/Changes
		Documents: 1) DSS 5101 Disability Assessment Review (DAR) 2) DSS 5068 GA Income Report - No variables 3) DSS 5086 GA CFET Info Flyer 4) DSS 6083 GA Lien Document the specifications for each document as it relates to: 1) Page Template layout 2) Auto/Manual Variables 3) Auto/Manual Reason Codes 4) Auto/Manual New Variables 5) New YAML Variables
Design	76.8	

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		1) Create the new Auto/Manual CC Variables for the County documents. 2) Using the GAGR CC Admin pages, create the new documents and associate the Reason Codes and related variables. 3) Using the Exstream software: 3.a.) create the page layout for forms in English layer. 3.b.) create the text snippets for NOAs in English layer. 4) Unit Test each Form and NOA. 5) QA Review for each Form and NOA.
Development	86.4	
System Test & UAT	119.04	1) Develop the test plan for each NOA/Form. 2) Execute the Test Plan for each: 2.a) Auto/Manual Reason Code triggering condition(s) for each Form/NOA. 2.b) Test each English language layer. 3) Certify each Form/NOA has passed validation. 4) Create test artifacts and load them to Jira.
Deployment	28.8	Efforts and collaboration with Accenture to deploy and implement the program changes per the CalSAWS release process.
Project Management	93.31	Manage and facilitate stakeholder communications, planning, project oversight and consultation, risk management.
Total Hours	404.35	
Total Cost	\$50,149	

As stated in assumption g, Section 3.1, above, invoicing will occur to the county through the Consortium. Based on signature of this agreement, the costs are estimated below in the respective SFY.

SFY 25/26	Total
\$ 50,149	\$ 50,149

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COUNTY PURCHASE APPROVAL

Subject: County Purchase – SH-2025-04

The subject document is accepted as allowing Gainwell Technologies to proceed with the subject County Purchase.

Shasta County

By: 

Printed Name: Kevin W. Crye

Title: Chair, Board of Supervisors

Date: October 21, 2025

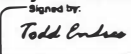
Deputy

ATTEST:

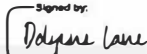
DAVID J. RICKERT
Clerk of the Board of Supervisors

By: 

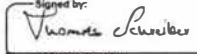
APPROVED AS TO FORM:
JOSEPH LARMOUR
County Counsel

Signed by:  10/03/2025 | 8:14 AM PDT
By: Todd Endres
Deputy County Counsel

RISK MANAGEMENT APPROVAL

Signed by:  10/06/2025 | 10:17 AM PDT
By: Dolyene Lane
Risk Manager

INFORMATION TECHNOLOGY
APPROVAL

Signed by:  10/03/2025 | 6:32 AM PDT
By: Tom Schreiber
Chief Information Officer

Notice Address:

County of Shasta

Branch Director
HHSA Economic Mobility
Attn: Contracts Unit
2600 Park Marina Drive
Redding, CA 96001
Phone: (530) 225-5450

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Gainwell Technologies

By:  Dawn Wilder
B3831DDEBD9E4A1...

Printed Name: Dawn Wilder

Title: Project Executive

Date: 10/29/2025

Notice Address:

Gainwell Technologies
11971 Foundation Place, 3rd Floor
Gold River, CA 95670

CalSAWS Consortium

By:  Holly Murphy
89B392A87EF54EB...

Printed Name: Holly Murphy

Title: Chief Administrative Officer

Date: 10/29/2025

Notice Address:

CalSAWS Consortium
11971 Foundation Place, 3rd Floor
Gold River, CA 95670



California Health and Human Services Agency
Office of Technology & Solutions Integration
Statewide Automated Welfare System (SAWS) Project
2495 Natomas Park Drive, Suite 515
Sacramento, California 95833
(916) 263-3900



September 16, 2025

Holly Weld
Health and Human Services Agency
Shasta County Social Services
P.O. Box 496005
Redding, CA 96049-6005

Re: GA/GR ExStream Development FY 2025/26

Dear Ms. Weld:

This letter approves your **Fiscal Year (FY) 2025-26** request received September 05, 2025 to purchase Professional Services for Shasta County Health and Human Services Agency. I understand that this acquisition will be competitively procured in accordance with state and federal guidelines.

The estimated one-time M&O costs in the amount of **\$50,149.00** is approved.

This approval is contingent upon the availability of state and federal funds. For claiming purposes, *this approval is for M&O costs only. **These costs are not eligible to be claimed as developmental costs**. Account # (APD Project #) **45-25-14836** has been assigned as a project identification number for your claiming within the County Expense Claim Reporting Information System (CECRIS), internal tracking, and audit purposes. Please now utilize this project number when claiming M&O costs in CECRIS.* If you have questions regarding the claiming of costs, please e-mail them to fiscal.systems@dss.ca.gov

If you have other questions or concerns, please contact Sudakshina Biswas at (916) 263-0478 or email her at sudakshina.biswas@otsi.ca.gov

Sincerely,

DocuSigned by:

PATRICE YANG
SAWS Project

cc: Analyst, Fiscal Policy Bureau, CDSS
Analyst, County Expense Claim, CDSS

